

Bagshot Playing Fields Association
The BPFA Pavilion, College Ride, Bagshot, Surrey GU19 5ET
<http://www.bagshotbpfa.co.uk>

RISK ASSESSMENT COVID 19

The Pavilion reopened on a restricted basis, for the Tennis Club from Friday 10th July 2020 and for regular hirers subsequently in a gradual and limited way

After 24th September all users of the Pavilion must download the NHS Covid-19 App on their mobile and scan the QR code check poster which will be at the entrances to the pavilion. All classes have registers. Tennis players are registered on the tennis club website when they play either singly or in groups

Within the building there is signage at every stage to avoid confusion on walls and floor

There is a one way system in operation for both groups of users and only one person at a time can use the kitchen or toilets.

All users of the Pavilion must wear masks covering face and nose at all times inside the pavilion, as stipulated by government rules at the time. Users must be aware of the rules for using the facilities and be aware of government advice. Hands must be washed and /or sanitised on a regular basis

Hall users must enter at the Main Reception Door and will have access to the kitchen, for water only, via the hall, and the disabled toilet. They are requested to bring the minimum of belongings which can be left, distanced from that of others, at the edges of the hall.

The hirer should allow time within their class for their clients to clean their chair etc. When the hall is empty the hirer must ensure that all shared areas of hard surfaces are also sanitised eg tables, door handles, taps, wash basins, toilet handles etc. At the end of the activity they will gather their belonging and exit the hall via the double fire doors.

Tennis Members will enter via the single fire door from the patio from where they can use the kitchen to obtain only water. Access to the toilets Ladies & Gents will be via the first door in the Terrace Room, back through the second door in the Terrace Room and exit via the fire door from where they entered. (1 toilet only will be available in the Ladies and 1 only for the Gents)

Megan, the Tennis Coach holds the key and is responsible for the hygiene and sanitising procedures in accordance with government guidelines when coaching groups

It is the responsibility of every user to exercise extreme care to prevent further spread of this disease. We will provide soap and sanitiser but we encourage every user to bring their own. Masks must be worn at all times indoors

We have risk assessed the Main Hall which can accommodate a maximum of 12 persons + 1 instructor for exercise classes and 18 persons for meetings. Within this number of persons, there must be separate groups of no more than 6 people separated from other groups by at least 3 metres

All hirers must take ultimate responsibility, adhere to our guidelines and respect our restrictions for the safe operation of their activities.